



GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0027]

[Docket No. 2018-0001; Sequence No. 2]

**Submission for OMB Review; General Services Administration
Acquisition Regulation; Contract Administration, Quality
Assurance (GSA Forms 1678 and 308)**

AGENCY: Office of Acquisition Policy, General Services
Administration (GSA).

ACTION: Notice of request for comments regarding an
extension to an existing OMB clearance.

SUMMARY: Under the provisions of the Paperwork Reduction
Act, the General Services Administration will be submitting
to the Office of Management and Budget (OMB) a request to
review and approve an extension of a previously approved
information collection requirement regarding contract
administration and quality assurance.

DATES: Submit comments on or before: **[Insert date 30 days
after date of publication in the *Federal Register*].**

FOR FURTHER INFORMATION CONTACT: Mr. Kevin Funk, Program
Analyst, General Services Acquisition Policy Division, at
202-357-5805 or via e-mail to kevin.funk@gsa.gov.

ADDRESSES: Submit comments regarding this burden estimate or
any other aspect of this collection of information,
including suggestions for reducing this burden to: Office

of Information and Regulatory Affairs of OMB, Attention:
Desk Officer for GSA, Room 10236, NEOB, Washington, DC
20503. Additionally submit a copy to GSA by any of the
following methods:

- Regulations.gov: <http://www.regulations.gov>. Submit
comments via the Federal eRulemaking portal by searching
the OMB Control number 3090-0027. Select the link
"Comment Now" that corresponds with "Information
Collection 3090-0027, Contract Administration and Quality
Assurance (GSA Forms 1678 and 308)". Follow the
instructions on the screen. Please include your name,
company name (if any), and "Information Collection 3090-
0027, Contract Administration and Quality Assurance (GSA
Forms 1678 and 308)", on your attached document.

- Mail: General Services Administration, Regulatory
Secretariat Division (MVCB), 1800 F Street, NW,
Washington, DC 20406. ATTN: Ms. Mandell/IC 3090-0027,
Contract Administration and Quality Assurance (GSA Forms
1678 and 308).

Instructions: Please submit comments only and cite
Information Collection 3090-0027, Contract Administration
and Quality Assurance (GSA Forms 1678 and 308), in all
correspondence related to this collection. Comments
received generally will be posted without change

to *regulations.gov*, including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check *regulations.gov*, approximately two-to-three business days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

SUPPLEMENTARY INFORMATION:

A. Purpose

Under certain contracts, because of reliance on contractor inspection in lieu of Government inspection, GSA's Federal Acquisition Service requires documentation from its contractors to effectively monitor contractor performance and ensure that it will be able to take timely action should that performance be deficient.

B. Annual Reporting Burden

Response Time (Hours) - GSA Form 1678: 1,875.

Response Time (Hours) - GSA Form 308: 200.

Total Burden Hours: 2,075.

C. Public Comments

A 60-day notice published in the *Federal Register* at 83 FR 22064 on May 11, 2018. No comments were received. Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public

burden of this collection of information is accurate and based on valid assumptions and methodology; and ways to enhance the quality, utility, and clarity of the information to be collected.

OBTAINING COPIES OF PROPOSALS: Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street, NW, Washington, DC 20406, telephone 202-501-4755. Please cite OMB Control No. 3090-0027, Contract Administration, Quality Assurance (GSA Forms 1678 and 308), in all correspondence.

Dated: August 17, 2018

Jeffrey A. Koses,
Senior Procurement Executive,
Office of Acquisition Policy,
Office of Government-wide Policy.

Billing Code: 6820-61

[FR Doc. 2018-18120 Filed: 8/21/2018 8:45 am; Publication Date: 8/22/2018]